

# Pride C Stores

<http://www.pridegasstations.com/3276/>

## Store Manager

### Description

The Gas Station Manager will be responsible for the planning, organization, direction, control and evaluation of the gas station, and will provide merchandise and services on a retail basis. The Gas Station Manager is expected to market ideas to promote business; reduce employee turnover; maintain revenue and payroll budgets; and meet budgeted productivity while keeping quality consistently high.

### Qualifications

- Plan, direct and evaluate the operations of the gas station
- Manage staff and assign duties
- Study market research and trends to determine consumer demand, potential sales volumes and effect of competitors' operations on sales
- Determine merchandise and services to be sold, and implement price and credit policies
- Locate, select, and procure merchandise for resale
- Develop and implement marketing strategies
- Utilize and cooperate with required customer appreciation and incentive programs
- Plan budgets and authorize expenditures
- Resolve customer complaints
- Determine staffing requirements and hire or oversee hiring of staff
- Orientate each new hire on the basics of the facility and explain the training schedule
- Enforce all corporate, local, and state policies and procedures
- Create and maintain employee schedules
- Review timecards and employee schedules, ensure all shifts are covered
- Submit bi-weekly payroll info (time cards, payroll changes, new hires, and terminations)
- Enforce progressive discipline policy with counseling sessions and written warnings when necessary.

### Employment Type

Full Time – Permanent

### Industry

Management

### Job Location

Various Locations

### Working Hours

Mon-Fri: 8am-5pm

Sat-Sun: As Needed

### Date posted

May 30, 2018

### Manager App

[Apply Here](#)